

APPEALS BOARD MEETING

**San Jose Office of Appeals
160 West Santa Clara St, Suite 300
San Jose CA 95113**

AGENDA

- 1. The Appeals Board convenes at 10:30 a.m., Wednesday, September 8, 2004, in San Jose, California, with Chair Cynthia K. Thornton presiding.**
- 2. Roll Call: Cynthia K. Thornton, Chair Ann Richardson
 Jack Cox Virginia Strom-Martin
 Don L. Novey Steve Maviglio**
- 3. Approval of Minutes of August 15, 2004, meeting**
- 4. Chair's Report**
- 5. Board Members' Reports**
- 6. Executive Director's Report, Jay Arcellana**
- 7. Branch Status Reports**
 - a. Jay Arcellana, Chief ALJ**
 - b. Julie Krebs, Deputy Chief ALJ, Appellate Operations Branch**
 - c. Pam Boston, Deputy Director, Administrative Services Branch**
 - d. Mary Walton-Simons, Deputy Director, Planning and Program Management Branch**
- 8. Chief Counsel's Report, Ralph Hilton**
- 9. Unfinished & New Business**
- 10. Public Comment**
- 11. Closed Session:**
 - ♦ Pending Litigation; Government Code Section 11126(e)(1)**
 - ♦ Personnel Matters; Government Code Section 11126 (a)**
 - ♦ Labor Negotiations; Government Code Section 11126 (c) (17)**

**For Further Information, Contact: Ralph Hilton, Chief Counsel
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Individuals requiring special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) are requested to contact the Chief Counsel's office at (916) 263-6783 at least 7 days prior to the hearing/meeting date.